

**NEIGHBORHOOD SCHOOL DEVELOPMENT PARTNERSHIP
AD HOC COMMITTEE
Governance Charter**

I. Name

The name of the committee shall be the “Neighborhood School Development Partnership Ad Hoc Committee” (hereinafter, the “Ad Hoc Committee”).

II. Background and Purpose

The need for the creation of the Ad Hoc Committee stems from the changing demographics of the District. As the City of Columbus and the District continue to grow and change, the Board of Education finds it necessary to examine enrollment trends and projected growth in the population in conjunction with the impacts of these patterns on existing school attendance zones and facilities. The Ad Hoc Committee shall be an independent entity separate from the Neighborhood School Development Partnership (NSDP) Committee but will make its final report and recommendations to the NSDP for review and comment.

The Ad Hoc Committee’s role shall be advisory only. The elected Board serves as the decision-making body and is directly accountable to the citizens. Nothing herein or elsewhere shall be interpreted as the delegation or abrogation of a duty or power legitimately within the responsibility of the Board.

III. Authority

The Ad Hoc Committee shall review and make recommendations to the NSDP with respect to the following:

1. Facilities master plan, including facility use, expansions, renovations, reconstructions, new construction and/or building liquidations
2. Student Enrollment Attendance Zones (EAZs)
3. Academic Pathways (aka “School Feeder Patterns”)
4. Building grade configurations
5. Theme-based schools

IV. Membership of the Ad Hoc Committee

1. Number and Qualification. The Ad Hoc Committee membership shall consist of:
 - (a) Two (2) members of the Board of Education, who shall be co-chairs, appointed by the Board President pursuant to Bylaw 0155.
 - (b) The Superintendent.

- (c) A representative from the Columbus Education Association, the Columbus Administrators Association, the Columbus School Classified Supervisors Association, and the Columbus School Employees Association.
- (d) A representative from the business community.
- (e) A representative of the building and construction trades.
- (f) A representative of the faith-based community.
- (g) No fewer than three (3) representatives of New Americans.
- (h) A representative of a District-Community partnership.
- (i) A representative for students with special needs.
- (j) A representative for students who are gifted and talented.
- (k) A representative of the Mid-Ohio Regional Planning Commission (MORPC).
- (l) No fewer than seven (7) additional volunteer members from the community and representing a cross-section of the greater Columbus community. The additional volunteer members shall be appointed by the Board President based upon the recommendation of the Ad Hoc Committee Co-Chairs.

2. Resignations and Vacancies.

- (a) Any volunteer member may resign effective upon giving written notice to either of the Co-Chairs. The Co-Chairs shall recommend a successor to the Board President to be appointed when the resignation becomes effective.
- (b) If a vacancy occurs, the Co-Chairs shall fill the vacancy as needed.

3. Non-Voting Members. Ad Hoc Committee membership shall include the following non-voting, ex-officio members or their designees:

- (a) The President of the Columbus Board of Education.
- (b) The Treasurer of Columbus City Schools.
- (c) The Internal Auditor of Columbus City Schools.
- (d) The Mayor of Columbus.
- (e) The Columbus City Council President.
- (f) The President of the Franklin County Board of County Commissioners.
- (g) The Ohio School Facilities Commission.
- (h) A representative from the Franklin County Department of Job & Family Services (JFS).
- (i) A representative from the Columbus Metropolitan Library.
- (j) A representative from the higher education community.

4. Compliance with Governing Documents. Each Ad Hoc Committee Member, in accepting an appointment to the Ad Hoc Committee, agrees to comply with this Charter, the Code of Ethics adopted by the Board, and all applicable Board policies.

5. Compensation. No Ad Hoc Committee Member shall receive any compensation or remuneration from any person or party for the performance of his or her duties as a member of the Ad Hoc Committee.
6. Removal. Any Ad Hoc Committee volunteer member may be removed for cause by the Board upon the recommendation of the Co-Chairs. For purposes of this charter, “cause” is defined as any action or inaction that results in a violation of federal, state, or local law or a violation of Board policy or administrative guideline.
7. Termination. The Ad Hoc Committee shall automatically terminate and disband upon the final submission of its recommendations to the Neighborhood School Development Partnership.

V. Meetings and Attendance

1. Regular Meetings. The Ad Hoc Committee shall hold regular meetings in order to fulfill its prescribed duties.
2. Special Meetings. Special meetings may be called at any time by action of the Board, by either of the Co-Chairs, or by written request of a majority of the members of the Ad Hoc Committee.
3. Location. Member shall be notified of the location of all meetings at least three (3) days in advance as the intent is to hold meetings throughout the District.
4. Attendance. All members are expected to attend scheduled meetings. Members who fail to attend two scheduled meetings may be asked to resign from the Committee.
5. Quorum. The presence of a majority of the Co-Chairs and voting members shall constitute a quorum for meetings of the Ad Hoc Committee. A majority vote shall be required to constitute an official action of the Ad Hoc Committee.
6. Public Attendance. All meetings shall be open and public, and all persons shall be permitted to attend any meeting.
7. Notice. All meetings shall be duly noticed at least 24 hours in advance in accordance with all applicable Board rules and regulations with respect to the notice requirements for meetings which are now or may hereafter become effective from time to time. Additional notice will be provided to the extent required under the Ohio Open Meeting Law and Board Bylaw 0164.

VI. Procedures and Applicable Law

1. Procedural Rules. In all matters and things not otherwise provided for herein, the proceedings shall be governed by Robert's Rules of Order Newly Revised. No action of the Ad Hoc Committee shall be invalidated, or the legality thereof otherwise affected, by the failure or omission to observe or follow the rules. The procedural rules for the conduct of business as established in this Charter may be suspended by a majority vote.
2. Unfinished Business. Any matter, the consideration of which has not been completed at any meeting and which has not been continued to a specific date, shall be listed for consideration at the next regular meeting under the heading "Unfinished Business."
3. Citizen Participation. Citizens, individuals, corporations, committees or civic groups having any reports, communications or other matters to be presented at a meeting shall do so by delivering a copy of any such written communication to either of the Co-Chairs in accordance with all applicable Board rules and regulations with respect to public communications to the Board which are now or may hereafter become effective from time to time, provided, the presentation of materials to the shall at all times comply with the Ohio Open Meeting Law.
4. Discussion Procedure. While discussing any matter under consideration, it is the duty of all members to remain seated and address their remarks to the Co-Chairs and their fellow members. Any remarks or orders to the audience shall be addressed by one of the Co-Chairs, or with permission of the Co-Chairs, by the members of the Ad Hoc Committee.
5. Copy of Minutes. Following each meeting of the Ad Hoc Committee, a copy of the minutes thereof shall be sent to each of the members. Thereafter, the reading of the minutes at the following meeting may be dispensed with by a majority vote of the members present. Notwithstanding the foregoing, the Ad Hoc Committee shall comply with all applicable Board procedures and policies with respect to the preparation and distribution of minutes of meetings which are now or may hereafter become effective from time to time.

VII. Charter Amendment

A majority of the members may recommend amendments to this Charter to the Board for its consideration and approval.